

COPY OF THE MINUTES OF CANTONMENT BOARD, CANNANORE MEETING HELD ON 12-04-2017 AT 11 AM IN THE CONFERENCE HALL OF THE CANTONMENT BOARD, CANNANORE.

Present Members:

- |                            |                        |
|----------------------------|------------------------|
| 1. Col.Ajai Sharma, VSM    | - President            |
| 2. Shri.Andrews.V          | - Vice President       |
| 3. Shri.Ratheesh Antony    | - Elected Member       |
| 4. Smt.Sheeba Fernandez    | - Elected Member       |
| 5. Smt.Deepa Baiju         | - Elected Member       |
| 6. Col.Padmanabhan (Retd.) | - Elected Member       |
| 7. Kum.Jisha Krishnan.K    | - Elected Member       |
| 8. Dr.Vinod Vikneswaran.A  | - CEO/Member Secretary |

Members Absent

- |                         |                             |
|-------------------------|-----------------------------|
| 1. Lt.Col.Prosenjit Deb | - SEMO, Military Hospital   |
| 2. Shri.Sunil Kumar Rai | - AEE (Civ) AGE(1) MES      |
| 3. Shri.C.M.Gopinathan  | - Dy. Collector/ DM Nominee |

Agenda No.1. Oath of President of Cantonment Board, Cannanore

To administer the oath of Col.Ajai Sharma, VSM, President of Cantonment Board, Cannanore

**Resolution No.1:** Before the Meeting Col.Ajai Sharma, VSM, Commandant, DSC Centre has been administered the oath of allegiance as President of Cantonment Board, Cannanore as per provision of section 17 of Cantonment Act 2006 (41 of 2006).

Agenda No. 2 : Birth and Death Report :

To consider the Birth & Death Report for the month of January and February 2017. Relevant reports are placed on the table.

Month	Birth	Death
January 2017	213	40
February 2017	221	26

**Resolution No.2:** The number of births and deaths in Cannanore Cantonment limit for the month of January and February 2017 are considered and noted respectively.

Agenda No. 3 : Monthly Statement of Accounts:

To consider and pass the monthly statement of receipts and Expenditure for the months of January and February 2017. The relevant statement is placed on the table.

January 2017

Opening balance	: Rs. 46,87,374.64	Expenditure	: Rs. 21,00,729.00
Receipt	: Rs. 11,28,162.00	Closing balance	: Rs. 37,14,807.64
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	Rs. 58,15,536.64		Rs. 58,15,536.64
	=====		=====

February 2017

Opening balance	: Rs. 37,14,807.64	Expenditure	: Rs. 26,47,873.00
Receipt	: Rs. 9,93,525.00	Closing balance	: Rs. 20,60,459.64
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	Rs. 47,08,332.64		Rs. 47,08,332.64
	=====		=====

**Resolution No.3:** Considered and approved the monthly statement for the months of January and February 2017.

Agenda No.4 : Renewal of Agreement of M/S Dish net Wireless Ltd (AIRCEL)

To consider the renewal of agreement with the M/S Dishnet Wireless Ltd (AIRCEL) for laying of OFC line along with the Cantonment Road sides, as the agreement period had expired on 4-7-2015. Rate on the last time Rs.53,331/-.

**Resolution No.4:** The Board considered the delay in renewing the agreement and approved to renew the agreement retrospectively from the date of expiry of last agreement to 2020 for 5 years. The hike of 10% every year must be made applicable from the date of expiry retrospectively. The Board resolved to renew and execute the agreement with M/S Dishnet Wireless Ltd (AIRCEL)

Agenda No.5: Collection of Bus Parking fee:

To auction the bus parking fee collection as the agreement period had expired on 31-3-2017. During last auction fee was fixed at the rate of Rs.4,400/- Per day and on Sundays Rs.3700/-. Approximate 220 buses are parked in this bus stand including local buses and tourist buses.

**Resolution No.5 :** Board rejected the request of the present contractor to provide the collection of Bus parking fee back to him without auction. It was decided to conduct auction at a hiked rate of Rs.4500/- day and Rs.3800/- day on Sundays.

Agenda No.6 : Approval of tender: Maintenance of Grass Lawn – Cantonment public Park.

To consider and approve the tenders received from the various firms for providing and maintaining natural grass lawn for Cantonment Public Park.

Sl.No.	Name of firms & Address	Amount quoted
1	Sri.K.P.Suresan, M/S Salem Nursery Garden, Kannur	Rs.43/- per sq.ft.
2	Sri.Sumith, Nithay Nursery Garden Talap, Kannur	Rs.44.50 per sq.ft.
3.	Sri.Rajan.P, Secretary, Agri Horticultural Society, Kottali	Rs.50/- per sq.ft.

Estimate, Cantonment Overseer's report and comparative statement are placed on the table.

**Resolution No. 6 :** Board considered the 3 bids of rate per sq. feet of providing lawn and approved the quote of Shri.K.P.Suresan, M/s Salem Nursery Garden, Kannur which is the lowest among the 3 bids at the rate of Rs.43 per Sq.ft.

Agenda No. 7: Review of works:

To review the work of M/S T.P.S Construction by the review committee, for the leak proofing work of Cantonment Safaiwala Quarters roof top.

**Resolution No.7 :** The Board considered the work of M/S T.P.S Construction and hence the review committee to inspect the work

Agenda No.8: Changes in the working of Review Committee:

Works to be examined by the review committee will be communicated directly from the Office of the Cantonment Board, without being placed as an agenda in the board meeting. Moreover 1 month time for reviewing a work causes delay in payment, thereby decreasing work efficiency. So, the board must consider a time duration of 20 days for examining the work from the date of issue of letter from the office to the committee.

**Resolution No.8:** Board considered the delay in payment of contract decreasing work efficiency and resolved to send the communication directly from the Cantonment Board office to the review committee for examining a particular work without being placed as an agenda in the board meeting. It was also decided to reduce the time period for the review to 20 days from the date of issue of letter from the office to the committee as resolved in CBR No..4 dated 12-07-2016.

President opinion that such a review must not be last minute inspection but a continuum right from the initiation of the work throughout the execution. PCB advised the board to hold 20% of the total payment including security deposit to make the contractors accountable. Board considered and approved the same.

Agenda No.9 : Cutting of 10 Nos. cashurina tree in Cantonment public park

To consider to cut and dispose 10 Nos. tree which are dangerous to the life and property of the residents of Cantonment.

**Resolution No.9** : All the Board members present in the meeting inspected the site. Board considered the threat to life and property of people because of the cashurina trees in Cantonment Board public park. It was decided to trim the trees and construct concrete reinforcement around all cashurina trees to prevent the fall of those trees. Board took this decision to be a win-win situation for public safety and environment.

Agenda No.10: Segregation of Solid Waste and Source.

To consider segregation of solid waste in Military area, Civil area and all Commercial establishment within the Cantonment limit.

**Resolution No.10:** Board considered the unscientific way of solid waste disposal at present. Since the construction of community dustbin in the periphery of civil area has been completed, it was decided to demolish all small dust bins within civil area and start the segregation of waste at source with the advice of experts.

Agenda No.11: Objection against issue of trade licence:

To consider the objection of Smt.Bexi Stanislaus, owner of Building No. 157ABC to issue trade licence in respect of building No.157 ABC as the tenant of the said building is running shop in her building without her consent.

**Resolution No.11:** The Board considered the situation where the tenant shopkeeper run shops in the building without the consent of the owner. It was resolved to take legal opinion regarding this case to take further decision.

Agenda No. 12 : Civil Area Committee

To consider the resolution of CAC held on 12-4-2017.

**Resolution No.12:** Board considered all the civil area committee resolutions including the resolution about segregation at source. It was resolved to approve the civil area committee resolution.

Agenda No. 13. Road Carpeting Work within Cantonment:

Road from DOI Generals road to United Club along Payyambalam is a B2 Private land, not under the Possession of Cannanore Cantonment Board. But this land has been under the use of public for more than 30 years. There were constant request from the residents of that area to carpet that road as the road becomes muddy in rainy season. Legal opinion was sought out from Cantonment Board Legal Advisor (CBLA) to give the legality regarding carpeting the road. CBLA advises the Board to carpet the road. Legal opinion from CBLA is placed before the board.

Road from DSC Fountain chowk to Baby Beach – DSC Gate is with potholes. To consider the carpeting the above mentioned two roads.

**Resolution No.13:** Board considered the legal status of carpeting the road from DOI General road to United Club provided by the Cantonment Board Legal advisor. It was approved to carpet the road at the cost of Cantonment Board.

Board also considered and approved the carpeting of road from DSC fountain chowk to Baby Beach DSC Centre.

Agenda No.14. Exemption of Property Tax for Building No. 36 :

St. Teresa's Convent is a prestigious institution providing education to girl children for the past 140 years. Building No. 36 which is in GLR survey No, 17-43 had a single floor for which property tax was regularly paid. In 2008 by CBR No.23 dated 06-02-2008 the convent administration was given sanction to construct a second floor for which the amendment value was fixed at the rate of Rs.55556/- and property tax was collected from the year 2005. By Sec 111(2) (b), building used for educational purposes from which no income is derived could be exempted. Within Cantonment limits there are 3 Government aided schools, out of which 2 school building are exempted from property tax collection. The only Government aided school building paying property tax among the three is St. Teresa's convent. To consider and approve the exemption of St. Teresa's convent from property tax in building No. 36, 1<sup>st</sup> and 2<sup>nd</sup> floor.

**Resolution No.14:** Board considered the rule position and it was decided to direct the St. Teresa's Convent administration to give a written representation regarding their percent position in paying the property tax for 2<sup>nd</sup> floor of the above mentioned building.

Agenda No. 15. Installation of CCTV in Cantonment Board Public Park.

It is for the understanding of the board that the Cantonment board public park has been for long utilised by miscreants for illegal activities such as drug trade, illicit alcohol trade etc. Cantonment Board has passed resolution to implement lawn and children play equipments in the park. For the security of the park and safety of the visitors CCTV system with recorder must be installed.

The CCTV network for park includes (details enclosed). The approximate cost for deployment is Rs.150000/-. Board to consider and approve.

Sl No.	Requirements	Qty	Unit	Price
1	Bullet camera with IP (night vision) 30 m	8	6750	54000
2	PTZ 100m	1	38900	38900
3	NVR	1	14900	14900
4	HDD 4 TB	1	12200	12200
5	2U rack	1	1900	1900
6	Other peripherals	-	28100	28100
			Total	150000

**Resolution No.15:** Board considered the security situation in park and the estimates. It was resolved to implement CCTV Surveillance within the Cantonment Public Park with boards being displayed mentioning the CCTV surveillance.

Agenda No.16. Urusuline Convent Building application :

To consider the building application for making a roof covering in front of the stage in GLR Survey No. 1 for Urusuline Convent.

**Resolution No.16:** Board considered and approved the building application for roof covering of Urusuline Convent after getting security clearance from LMA. Since the site of construction falls in the CRZ-II it was also decided to send the application for CRZ clearance.

Agenda No. 17. Adoption of Thumboormuzhi model of bio bin composting.

To make a holistic solid waste management, the segregated biodegradable waste must be processed. It could be processed by Thumboormuzhi model of bio bin composting. It is an aerobic composting process with indigenous technology developed and adapted in various parts of Kerala.

Estimate to construct 4 Thumboormuzhi bins along with basement, roofing and side cover will be approximately Rs. 3,72,000/-

Board to consider the estimate and float tender of 4 bio bin to be constructed in Cantonment Board dumping yard with GLR Survey No. 41.

**Resolution No.17:** Board considered the technique, feasibility and cost of Thumboormuzhi Bins and approved for implementation in Cantonment Board dumping yard. Tender must be floated for implementation.

Agenda No.18. To exempt ground opposite to St.Micheal's School from parking fee collection.

Vehicle parking fee collection from vacant land (B4) opposite to St.Michel's School was implemented vide CBR No.5 dated 26-12-2016. It is to the understanding of the board that the above mentioned land is under reclassification to A-1. Now LMA is of the opinion to discourage parking fee collection. To consider LMA's point of view

**Resolution No.18:** Board considered the reclassification status of the land opposite to St.Michael's from B4 to A1. PCB/LMA was of the opinion that since the case to convert this piece of land to A1, no parking be allowed lest it subsequently become too inconvenient for general public to find alternative arrangements. Board approved to stop the parking fee collection from Prabhat junction to Mill Road retrospectively, from 14-04-2017 which was resolved to roll out by CBR.No.5 dated 26-12-2016

Agenda No. 19: Project for Reclamation of Dump yard.

Dump yard in Cannanore Cantonment is in use for more than 40 years. It is overflowing at present and causing lot of nuisance includes bad smell and pollution. Since the board is about to start segregation and composting, it is advisable to construct the solid waste management system within the dump yard by reclaiming the land. Technology for the reclamation of dump yard is provided by the Eco Save System (P) Ltd. Board to consider and approve.

**Resolution No.19:** Board considered the proposal to reclaim dumping yard of Cannanore Cantonment Board. It was resolved to explore other possibilities and put it before the board for further action.

Sd/- x x x x  
Chief Executive Officer,  
Cantonment Board, Cannanore.

Sd/- xx x x  
President, Cantonment Board,  
Cannanore.

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Chief Executive Officer,  
Cantonment Board, Cannanore.